

## WORKFORCE INNOVATION AND CONTINUING EDUCATION

Workforce Innovation (WI) programs at Piedmont Technical College serve the needs of the residents of the college's seven-county service area, as well as those of government, business and industry. We offer a wide variety of programs that supplement or complement formal academic courses and degree programs. Our schedule includes short-term courses, workshops, seminars and conferences to upgrade your skills, enhance your professional development or further your personal interests.

With a variety of scheduling options, our affordable day and night classes can easily fit into your personal schedule. Both day and evening classes are available on the Lex Walters Campus-Greenwood and at our six county campuses. Convenient scheduling and locations make it easier for you to stay one step ahead of the rapid changes occurring in today's workplace.

We also offer online classes in many areas of interest for your convenience. These classes are available anywhere and any time to accommodate your schedule. Log on to our website at [www.ptc.edu/](http://www.ptc.edu/) ConEd (<http://www.ptc.edu/ConEd/>) and click on "Online Courses" to view the variety of courses and complete the online registration form.

### Program Areas

#### Health Care

The WI Division provides customized health and safety training for employers in the college's seven-county service area in addition to health care courses for the general public. Courses include but are not limited to topics such as: Certified Nursing Assistant (CNA), Phlebotomy, Emergency Medical Technician (EMT), Advanced EMT, Electronic Medical Records, CPR/First Aid, Medical Coding, Blood-borne Pathogens, and American Heart Association Training.

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#### Industrial – Quality, Maintenance, LEAN, Etc.

The WI Division provides customized training programs in areas such as quality improvement, LEAN, and industrial maintenance for manufacturing and industrial employers in the college's seven-county service area in addition to quality improvement and LEAN courses for the general public. Courses include but are not limited to topics such as: LEAN Training, ASQ Training, Statistical Process Control, GD&T, PLC, Robotics, Six Sigma, ISO Training, Arc Flash Safety, Cranes & Hoists, HAZMAT, HAZWOPER, HVAC, OSHA, Wastewater and Weatherization.

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#### Professional Development

The WI Division provides professional development training for employers as well as the general public in the college's seven-county service area. Courses include but are not limited to topics such as: Supervisory Leadership, Customer Service, Communication, Management, SHRM Training, Professionalism, Computer Courses, and Occupational Spanish.

TBD, Program Manager

#### Transportation and Logistics

The WI Division provides many transportation and logistics course options in the college's seven-county service area including Forklift Driver Training, CDL Training, Customized Logistics Courses, Motorcycle Safety, and Defensive Driving. CDL options include Class A CDL, Class B CDL, refresher courses, and endorsements including School Bus, Passenger, and HAZMAT.

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#### Personal Enrichment

The WI Division provides a host of different courses that are designed for the personal enrichment of residents in the college's seven county service area, but are not necessarily linked to employment opportunities. Course examples include, but are not limited to topics such as: Concealed Weapons Permits, Sewing, Cake Decorating, Painting, Children's STEM Camps, etc. If there is a topic of interest, please reach out as courses are constantly being added.

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### Meeting and Event Facilities

Full conference facilities and support for business and industry meetings, as well as for special occasions and private events are available. In the James C. Self Conference Center, James Medford Family Event Center and on our county campuses. Our fully equipped and attractive facilities provide a comfortable setting and a full range of services to meet your specific needs, including customized workshops and seminars. Call our Conference Center staff at (864) 941-8408 for complete details.

### Continuing Education Units (CEUs)

Continuing Education Units are recorded for non-credit courses. One CEU is defined as "ten contact hours of participation in an organized continuing education, adult or extension experience under responsible sponsorship, capable direction and qualified instruction." A transcript of CEU's earned can be obtained upon request from the Registrar. In addition, certificates of course completion are available on request from the Workforce Innovation office.